

Date: Tuesday, 16th January 2024
Our Ref: MB/CM FOI 6113

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Re: Freedom of Information Request FOI 6113

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 15th January 2024.

Your request was as follows:

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management specifically around the services below:

1. Office and building cleaning - Service contract that is focused around office, commercial and building cleaning services.
2. Lift service and maintenance - Service contract for lift service and maintenance.
3. Food - Service contract that is focused around catering services.
4. General waste services contracts - The organisation's primary general waste service contract.
5. Laundry services - where clothes and linen can be washed and ironed.

1. Office Building and Cleaning - ISS Mediclean - 31/03/2025. Service contract that is focused around office, commercial and building cleaning services. ISS Facility Services (Mediclean). Annual cost £1,396,135.
2. Lift Service and Maintenance - Please see attached. Service contract for lift service and maintenance.
3. Food - ISS Mediclean - 31/03/2025 Service contract that is focused around catering services. ISS Facility Services (Mediclean) £810,189.
4. General Waste service - Bagnall and Morris - 31/03/2027. The organisation's primary general waste service contract. Bagnall and Morris. Cost for 01/04/22 to 31/03/23 £19,626.83,
5. Laundry Services - Aintree Hospital - 31/01/2027 Laundry services where clothes and linen can be washed and ironed. Aintree Linen services. Cost £204,240.

1. Contract profile questionnaire for each type of contract:
2. Supplier/Provider of the services
3. Total Annual Spend - The spend should only relate to each of the service contracts listed above.
4. A description of the services provided under this contract please includes information if other services are included under the same contract.
5. The number of sites the contract covers

6. [ONLY FOR LIFT CONTRACT] The Brand name of the type of lifts used by the organisation
7. The start date of the contract
8. The end date of the contract
9. The duration of the contract, please include information on any extensions period.
10. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

Please see the attached Excel spreadsheet.

Please see our response above in blue.

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

Please remember to quote the reference number, FOI 6113 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted by:

Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Online: <https://ico.org.uk/make-a-complaint/foi-and-eir-complaints/>

Telephone: 0303 123 1113

Yours sincerely

Mike Burns

Mr. Mike Burns, Executive Lead for Freedom of Information